

**College of Vocational Rehabilitation Professionals  
BOD MEETING TRAINING NOTES**

<b>Meeting:</b>	Board of Directors Teleconference	<b>Meeting Date:</b>	January 24, 2014
<b>Meeting Facilitator:</b>	Roselle Piccininni	<b>Time schedule:</b>	5:30 p.m.
<b>Attendees:</b>	Kelvin Brown Sean Fitzgerald Tricia Gueulette Jody Hawley Gail Kovacs Neil Pierce Sandra Preeper Jac Quinlan Dennis Shaw Janice Ray Warren Comeau (arrived at 7:00 p.m.) Thea Aldrich	<b>Absent:</b> Darlene Bailey Sharon Smith	<b>Note Taker:</b> Thea Aldrich
<b>Presenters:</b>	Elyse Sunshine Corinne Rivers		

Item	Summary	Action Item Date of Completion
<b>Typo, Slide 4</b>	The (voluntary) self-regulating body for vocational rehabilitation professionals in <i>Canada (not Ontario)</i>	
	Numerous credentials (letters) will not fly with government for government regulation	
	Fear/distrust from VRA to let go of processes that should be managed by CVRP (i.e. complaints process, disciplinary process, credentialing). Both VRA and CVRP have different mandates and should be doing different things (i.e. VRA advocate for members; College protection for public)	
	Public protection influences government (for regulation); need to “get our house in order” first before presenting to government; government regulation is a provincial issue	
	CVRP not set up to apply for government regulation; that is generally the association’s responsibility; will be a provincial association, not national association, that members will need to belong to	
	Until regulation occurs, the college needs to function and do its job.	
	VRA having trouble letting go of credentials (RRP); CVRP credentials higher bar	
	Association typically sets fee guidelines (and negotiates with FSCO, WSIB, etc.); College typically sets professional standards and guidelines; Association does professional development	
<b>Slide 8</b>	Add to challenges facing CVRP now:  Diversity across the nation Communication (lack of understanding) Aging Profession Lack of educational foundation (SW’s and OT’s taking over)	

<p><b>Not-for-Profit Act</b></p>	<p>Must adhere to; cannot develop bylaws contrary to Act</p> <p>Special meeting = one topic only for discussion  Annual meeting = cannot be restricted to certain agenda items only  Ordinary Resolution = Roberts Rules of Order calls it a written resolution</p> <p>Unless bylaws stipulate where surplus funds go if organization dissolves, funds must go back to membership</p> <p>(Suggest federal incorporation); right now CVRP is provincially inc. (Ontario); provincial statute states must have audit, but cost is prohibitive (\$5000 - \$8000). CVRP bylaws must follow statute, however, Review Engagement was done instead. Federal statute allows Review Engagement.</p> <p>CVRP must follow "Objects" as written on CRCO-Letters-Patent document, Oct 20, 2003</p> <p>Committee brings in a report, BOD "accepts" the report. Once "adopted", BOD is bound to follow every single recommendation. BOD may "adopt" only certain ones.</p> <p>When a committee puts forward a motion, no need for seconder. (seconder is only because at least 2 people must want to discuss an issue. If the motion is put forth by a committee, there is already 2 people who want the discussion)</p> <p>Executive Director is a paid employee and therefore not a member of the BOD and therefore, cannot vote (Janice Ray is ED <u>and</u> Registrar)</p>	<p>Read highlighted sections of "Guide – Not-For-Profit Corporations Act (on CVRP website)</p> <p>Read CRCO-Letters-Patent "Objects" (on CVRP Website)</p>
	<p>Good to submit a "Motion Form" to the Secretary prior to each meeting in order that it can be included on the Agenda and Minutes appropriately.</p>	<p>Janice will add "motion form" to top of list of doc's on web-site</p> <p>Use of form to be implemented by all BOD's</p>