

College of Vocational Rehabilitation Professionals
BOD MEETING MINUTES

Meeting:	Board of Directors	Meeting Date: April 3, 2019	Start Time: 11:02am EST
Meeting Facilitator:	Thea Aldrich/ Sean FitzGerald	Time schedule:	11:00am EST
Attendees:	Sean FitzGerald- Roselle Piccininni- Warren Comeau- Sharon Smith- Terena Delaney- Thea Aldrich- Sue Allardyce- Kaitlyn Morris- Keith Glynn- Francis Fung- Jennifer Chladny- Michel Lacerte- Phil Boswell - Jeff Cohen- Janice Ray, Registrar -	Absent: Hon Judge Patrick Kennedy Maureen Hann No Response:	Note Taker: Michelle Denley
Item	Summary		Action Item Date of Completion
Call To Order	The meeting was called to order by Thea Aldrich at 11:02pm EST		
Roll Call Declaration of Conflict of Interest	Roll call completed. No conflict of interest declared.		
Approval of Agenda	Accepted as amended		
Approval of Minutes	1) BOD Meeting Minutes Wednesday February 20, 2019 – Reviewed Motion to accept the BOD meeting minutes from Wednesday February 20, 2019 Moved by: Sean FitzGerald seconded by: Keith Glynn Vote; Carried		
Review of Action Items	Actions from Wednesday February 20, 2019 Reviewed		
President's Report	a) Election of Officers: President- Sean FitzGerald Secretary/Treasurer- Warren Comeau President Elect- Kaitlyn Morris The agenda was amended prior to the meeting to add Kaitlyn Morris as the President elect. No nominations or volunteers were brought forward, there is no election required. Motion to accept the election of Officers to the Board Moved by: Terena Delaney Seconded by: Warren Comeau Vote; Carried Thea Aldrich passed the position of President over to Sean FitzGerald who continued as facilitator of the meeting. Sean FitzGerald thanked Thea Aldrich for all she has done during her time as President, her leadership has been greatly appreciated.		

	<p>b) Appointment of Public Members</p> <p>Sean FitzGerald gave an update on the new interests of public members. The public members will not be present at the next meeting.</p> <p>c) Appointment VRAC and CAVEWAS Liaison Persons</p> <p>Sean announced that Roselle Piccininni and Jennifer Chladny will represent as VRAC / CAVEWAS liaisons on the CVRP Board.</p> <p>Motion to appoint and confirm that Roselle Piccininni will represent VRAC as liaison on the Board and Jennifer Chladny will represent as CAVEWAS liaison. Moved by: Terena Delaney Seconded by: Keith Glynn Vote; Carried</p>	<p>Action: Sean to get resumes from public members and send resumes to Janice</p> <p>Action: Janice to post the resumes for review and send an election via email if requested</p>
Treasurer's Report	Deferred to next meeting	
Registrar's Report	<p>a) Update with CRCC (US)</p> <p>Thea Aldrich gave an update on the communication between CVRP and CRCC regarding the CVE designation in the United States. The College will not be continuing with CRCC in the United States at this time, unless there is further interest. However, VRA/ UK has expressed interest in being affiliated with the College for certification.</p> <p>b) Amendment to Bylaws – Motion</p> <p>The Board discussed the amendments made to By-Law No.1. There was discussion on the benefits of amending By- Law No.1.This will allow for more flexibility for experienced Directors and Officers on the Board to remain on the Board.</p> <p>Motion: To delete the sentence under BOARD OF DIRECTORS, Directors' Term of Office, 13b: "No person may serve for more than three (3) consecutive terms, or six (6) consecutive years "and the sentence under OFFICERS, Officers Term of Office 28a: "Elected Officers shall hold office for two (2) years from the date of election and shall be eligible to hold office for a total of three (3) consecutive terms, or six (6) consecutive years." Moved by: Thea Aldrich Seconded by: Phil Boswell Vote; Carried</p>	
Standing Committee Reports (as posted online)	No Reports	
New Business	<p>a) Meeting documents are to be posted 48 hours prior to the meeting</p> <p>b) Revised Scope of Practice</p> <ul style="list-style-type: none"> - Review concerns as presented by members to discuss the CCVE in the Scope of Practice - Clarifications and additions to be addressed at the next meeting 	
Next Meeting Date	May 1 st , 2019	

Meeting Adjournment	Motion to adjourn the meeting at 11:43 EST Moved by Keith Glynn- Accepted.	
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Approved